SPECIAL ORDER NO. 572
Series of 2011

In the interest of the service, the following employees of the General Services and Property Division (GSPD) are hereby designated canvassers and or liaison officers to different government and commercial establishments effective 22 November 2011.

1. CELINA D. SABROSO - Senior LEO
2. MA. LUISA P. PABLEO - LEO III
3. MARJORIE ALCOTT P. ABAD - Administrative Assistant II
4. ANDREW O. NOVILLA - Process Server

As such, they are authorized to reimburse actual transportation expenses, including taxi fares, subject to availability of funds and to the usual accounting and auditing rules and regulations, which may be incurred in the performance of their official duties but not to exceed Php 1,000.00 each per month.

Mandaluyong City, 22 November 2011,

CARLOS S. CAO, JR.
Administrator

[Signature]