ADVISORY No. 19

TO: ALL MANNING AGENCIES DOING IN-HOUSE PROCESSING
SUBJECT: ENHANCED IN-HOUSE PROCESSING THRU ELECTRONIC SUBMISSION
DATE: 18 OCTOBER 2006

Pursuant to the thrust of the Administration to facilitate the mobilization of seafarers through a faster service delivery system and in order to ensure a more reliable database on the manning industry, the POEA has implemented the new version of the Enhanced In-house Processing thru Electronic Submission at the Seabased Employment, Accreditation and Processing Center on 01 September 2006. In consideration of some requests for extension of the cut-off period from the use of the old In-house Processing System, POEA has allowed its use to date. As of 18 October 2006, 92 manning agencies out of the 101 agencies participating in the old In-house Processing System have registered in the new enhanced in-house processing system.

Please be advised that the last day of registration to the Enhanced In-house Processing thru Electronic Submission by existing participants to the old In-House Processing System is on 31 October 2006. These manning agencies are allowed to use the old in-house system until 31 October 2006 only. Diskettes containing the agency report on details of seafarers processed through the In-house Processing System must be submitted to POEA not later than 5:00 PM of 03 November 2006. Uploading and conversion of data into the new database will be done starting 6:00 PM of 03 November 2006. Late submission of reports would mean non-inclusion of the data in the new database and may cause delay in the reprocessing of seafarers.

Agencies that failed to register in the Enhanced In-house Processing thru Electronic Submission System until the set deadline will be reverted to counter processing until they have registered.

For strict compliance.

ROSALINDA DIMAPILIS-BALDOZ
Administrator

CONTROLLED AND DISSEMINATED
BY CRD ON OCT 20 2006